

## SCHOLARSHIPS and BURSARIES AND OTHER FINANCIAL AWARDS AT THE JUNIOR AND SENIOR SCHOOL

### Bursaries

The Junior and Senior School is committed to broadening access to the school by offering to eligible parents means-tested financial support and will ensure that funds are made available for Bursaries. The school is also committed to recognising and rewarding academic and other related curricular excellence in the form of Scholarships based on academic excellence.

### RULES AND REGULATIONS

1. Students are eligible to apply for a Bursary if the family's yearly gross income does not exceed **€35,000**. If the parents have more than one child, this limit is set at **€40,000**. If they have 3 it is set at **€45,000** and 4 at **€50,000** etc.
2. Applications for Bursaries can be made for current students only, if all outstanding fees, penalties for the previous academic year and the Prepayment fee for the following academic year have been settled by April 30th of that year."
3. In evaluating an application consideration will be given to the number of children from the same family attending the Junior & Senior School. Families who have children attending other private schools are not eligible to apply.
4. Applications must be accompanied by the following relevant supporting documents:
  - a) Social Insurance Statement
  - b) IR63A Certificate of Emoluments of last 3 years
  - c) Two Pay slips, copies each from Father and Mother (not more than 3 months old) or guardian.
  - d) Parent's/Guardian's tax return for the last 3 years
  - e) Formal Declaration of any / all Immovable Property from land registry
  - f) Income statement from portfolio valuation for investments
  - g) Social / Welfare benefits statements for the year
  - h) Rent agreement if applicable
  - i) The school has the right to request any other documentation as it sees fit depending on the documentation and background as presented in each application.

5. The School also reserves the right to call any parent applicant for interview should it be deemed necessary
6. All bursaries are awarded at the discretion of the Finance Committee, and their decision will be ratified by the full Board. When the Committee or Board are making decisions about applications for bursaries, any member of these bodies should disclose and withdraw from the meeting if they are related or have a close connection to the applicant and they consider there to be a conflict of interest.
7. The rules and regulations are subject to change from time to time at the discretion of the Finance Committee and ratified by the full Board. The Board reserves the right to make such changes without prior notification.
8. All bursaries awarded are deducted from students' fees.
9. Decisions will be made based on the financial situation of the family but also on the impact that leaving the school would have on their child and his/her academic future.
10. Failure to comply with any of the rules and regulations, or giving false information, will automatically result in the withdrawal of the bursary without prior notice.
11. Bursaries application deadline is the 6th of May 2022.

## Scholarships

The School also offers a range of discretionary scholarships to high achieving students to recognise and promote excellence and to encourage high achieving children to apply to the school.

The value and award of these bursaries and scholarships is dependent upon the funds that are available from the School budget and from donations and may vary from year to year.

Scholarships are awarded as follows;

1. Each year a number of academic scholarships (at least two) may be awarded to students admitted to Year 7 from the Junior School or from a Public Elementary School to the value of 25%, 50% or 75% of their fees for those of a high academic ability (based on a bespoke Scholarship test and interview). The duration of the scholarship awarded is for KS3 only, provided the awardees maintain high academic standards (usually over 90% average on end of year tests and / or 18-20 in standards) and exemplary behaviour throughout each year.
2. Each year limited academic scholarships may be awarded to external students admitted to Year 12 to the value of 25% each fee for those of a high academic ability (based on the student scoring high grades at IGCSE or equivalent). The duration of these scholarships is 2 years.

3. The school may also award music scholarships where an applicant is a talented musician. The child would have to have reached at least Grade 5 at ABRSM level in theory and practice in their instrument and would also be required to attend an audition. The school will then agree to pay for their music lesson once a week for the school year.
4. Each year the school will sponsor one student in Year 12 or 13 to attend the London International Science Forum following an application and interview process. Academic staff will be responsible for conducting the interviews and making the decision based on written criteria shared with the candidates.

## **RULES AND REGULATIONS**

1. Any parent can apply for the academic scholarship regardless of gross income.
2. Applications for scholarships will only be accepted if all outstanding fees have been settled before the date of the scholarship examination.
3. The application form will include a written statement by the student. The School also reserves the right to call any applicant for interview.
4. All scholarships are awarded at the discretion of the joint Finance and the Senior School Committee, and their decision will be ratified by the full Board. When the Committee or Board are making decisions about applications for scholarships, any member of these bodies is obliged to disclose and withdraw from the process if they are related or closely connected to any applicant.
5. The rules and regulations are subject to change from time to time at the discretion of the Senior School and Finance Committee and ratified by the full Board. The Board reserves the right to make such changes without prior notification.
6. All scholarships awarded are deducted from students' fees.
7. Failure to comply with any of the rules and regulations, or giving false information, will automatically result in the withdrawal of the scholarship.
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## **EXPECTATIONS FOR THE AWARD AND RETENTION OF SCHOLARSHIPS**

Students who receive a scholarship are expected to fulfil the following criteria in addition to financial need:

1. They show outstanding ability and potential in academic studies.
2. Their conduct is excellent.
3. They act as role models to all other students.
4. They pass all their exams to the equivalent of an average mark of 90%.
5. They take part in the wider life of the School.

The award of a scholarship will be monitored and the continuation of the scholarship on a yearly basis and will depend upon achievement and progress during the year.

All bursary awards are subject to annual review of parental financial circumstances and the academic progress and behaviour of the child. The awards may be varied up or down depending on parental circumstances or even withdrawn.

The School respects the confidentiality of awards and recipients, and their families are expected to do likewise. Failure to adhere to confidentiality results in the withdrawal of the assistance. Upon the award of a scholarship or a bursary, the pupil will cease to be eligible for any other concessions or discounts to the tuition fees.

Awards are subject to the availability of funds and the Board has absolute discretion to remove awards.

NB Children of staff and Board members are allowed to apply for academic scholarships. Staff and Board members are also eligible to apply for Bursaries based on financial hardship without prejudice.

### **Other Awards**

At the Year 13 Graduation ceremony some students who have achieved work of a high academic standard or have contributed exceptionally to the School community are awarded prizes carrying a monetary award. These are sponsored by the School, The JS and SS PTA or sometimes by external benefactors. These awards are decided by the Management Team of the SS, being the Principal, the Head Teacher, Head of Sixth Form and Heads of Department at The Senior School.

**These rules and regulations apply as of October 2019**

### **DOCUMENT CONTROL:**

Reviewed February 2022