

THE JUNIOR AND SENIOR SCHOOL  
SCHOOL BUS INFORMATION FOR THE ACADEMIC YEAR 2024-25

Students studying at The Junior & Senior School for the Academic year 2024-25 may use the door-to-door bus service or the Senior School shuttle bus service.

### 1. Door-to-Door Service (The Junior & Senior School)

There is a door-to-door service provided by **Hadjilykos & Sons Limited**. All bookings for this service should be made directly with the bus company by completing the attached form which can be found [here](#).

The bus company has kindly asked that the form is completed by the **19<sup>th</sup> of August 2024**.

The service will be provided to the parents directly by the bus company. As such this is a private arrangement; the School will not be responsible for the provision of this service. You can contact the bus company at +22 433333 or [info@hadjilykos.com](mailto:info@hadjilykos.com)

### 2. The Senior School Shuttle Bus Service

The School offers a shuttle bus service from a number of locations in Nicosia. To sign up for this service, please complete the online form [here](#), noting where your child will be picked up from and dropped off to **for the whole academic year**. The School may not be able to accommodate day-to-day changes unless there happens to be availability on the required bus route.

#### 2.1. The Morning Shuttle Buses

- There will be between one to three buses (as required per day), leaving from the Junior School Campus at 7.15am. Your child must take the first available bus leaving for the Senior Campus and not wait for friends to go on a later bus. If necessary, we may find that we will need to allocate a bus number to each student to board.
- There will be two more buses running from K-Cineplex in Makedonitissis Avenue, both leaving at 7.15am. The emptier of the two buses will also make a stop at Jumbo, Avraam Antoniou Street (next to the Pavilion), our final pick-up point.
- The Jumbo leaving time will be at 7.20am so students need to be there 5-10 minutes earlier.
- There is also another bus collecting students from the Aglantzia area. There will be two pick-up points; the 1<sup>st</sup> is at the front of the Satiriko Theatre which will leave the theatre at 7.20am. This bus will then pick up students from the second point at Apostolos Andreas Church at the bus stop/station adjacent and will leave the church at 7.30am.

Please note that buses **cannot wait for latecomers** as this delays all students arriving to school.

#### 2.2. The Afternoon Shuttle Buses

- For those students not staying for an afternoon club/activity, there will be shuttle buses leaving school at 2.10pm (except Fridays: 2.30pm) for the Junior School Campus, K-Cineplex & Jumbo and Aglantzia. These buses may have multiple drop-off points stopping at up to two or three stops along the way.

- For those students staying for an afternoon club/activity, the same bus routes will be running again at 3.15pm (except Fridays: 3.30pm).

The School will try to keep the travelling time for students to a minimum, but we cannot guarantee a direct route to one stop only. Once the routes have been set up and during the first term, we will inform you of any changes we will need to make.

### 2.3. The Afternoon Club Shuttle Buses

Afternoon clubs start on Monday 23<sup>rd</sup> September, so students can opt to stay behind for a club any number of days of the week and catch the later shuttle bus on those days, by informing the school on which day they will be staying behind after school. Please note that there will be **no late shuttle buses on Wednesdays** as there are few afternoon clubs/ activities scheduled for this day.

### 2.4. Sports School early morning transportation

An additional service for Sports School students may be offered, departing from the Junior School site **no later than 6:55am Mondays to Thursdays** and dropping off students at the GSP and the Senior School. The cost of this bus is **additional** to the shuttle bus service and separate communication will be sent to the Sports School athletes.

### 2.5. Behaviour

Students are required to wear their seatbelts at all times when travelling on the buses and are not allowed to move around the bus once it has started its journey. Repeated poor behaviour by a student can result in a student being prohibited from using the bus. The incident will be investigated and a decision as to continued use of the bus will be made by the school.

Any repairs to the bus due to damage caused by a student must be paid for by the parents.

### 2.6. Cost of the Service

The cost for the shuttle bus for both morning and afternoons is €750 per year and per student, irrespective of the number of days that the shuttle bus is used. The cost of a one-way service (either morning or afternoon) is €450 per year and per student.

For safety and security reasons, once daily choices have been made (or changed due to club attendance), students will not be allowed to alter their booking; they will only be allowed to use the shuttle bus they have booked and are registered to take. Students can change their afternoon travel booking halfway through the year if the afternoon clubs rota changes.

### 2.7. Other Notes

The registration is done for the whole academic year and the student's place is only confirmed once payment of 50% of the amount is received. The charge is the same irrespective of the number of days the student uses the bus each week and the number of months the bus is used. The charges also cover the usage during the

exam period (i.e. September to June).

Due to the variation in finishing times during the end of year examinations in May and June shuttle buses will not always be running in the afternoon of that period, therefore parents may need to arrange for students to be picked up when their final exam for the day has ended; a letter will be sent out nearer the time with more details and reminders.

### 2.8. Registration and payment for the shuttle bus service

To apply for the shuttle bus service, please complete the online form [here](#).

If you have not yet registered on this payment portal, please create an account first and then complete the relevant form.

Sports School athletes who require transportation in the afternoon (in addition to the Sports School early morning bus) must register for the one-way service by completing the online form.

The amount due will be payable in two instalments. For the registration to be completed, the first of the amount due should be paid (€375 for the return service or €225 for the one-way service), although parents may settle the full amount upon registration.

The remaining amount due will be invoiced by the School at the beginning of the Spring term.

### 2.9. Cancellation policy

Should a student wish to stop using the bus, one month's notice should be given in writing to the School at ([sscontact@tjss.ac.cy](mailto:sscontact@tjss.ac.cy)). The charges apply in full for the one-month period which constitutes the notice and no refunds are given for this period. Requests for cancellation will be accepted until the end of March 2025.

For any queries on the shuttle bus service, please contact Mr Kyriacos Kilaras ([kkilaras@tjss.ac.cy](mailto:kkilaras@tjss.ac.cy)). For queries regarding the payment, please contact Ms Melina Ieridou ([mieridou@tjss.ac.cy](mailto:mieridou@tjss.ac.cy)).