



# SCHOLARSHIPS AND BURSARIES [2024-2025]

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## Scholarships

### Introduction

The School offers a range of discretionary scholarships to high achieving students as they progress into or join the Senior school in Year 7. The scholarship programme aims to recognise and promote excellence and to encourage high achieving children to apply to the school. The School values excellence in music, arts, sport, other extra-curricular activities and social engagement through the awarding of the *Sursum Corda* to internal candidates, as well as academic excellence through scholarships for internal candidates and external candidates based on rankings from exams taken.

These competitive and prestigious awards are aimed at children with high levels of academic ability.

#### Scholarships are awarded as follows:

- There are five academic scholarships available at any one time, of which three are awarded to external candidates for Year 7. **These scholarships are valid only for each Key Stage.**
- The top 5 academic students as they come into Year 7 are awarded an academic scholarship for the duration of Key Stage 3. **These are only made available to those students who have accepted an offer of a place at the Senior School.**
- Having completed Key Stage 3, the top 5 academically achieving students from Year 9 are awarded an academic scholarship for Key Stage 4 (Years 10 and 11),
- On completion of Key Stage 4, the top 5 academically achieving students from Year 11 are awarded an academic scholarship for Key Stage 5 (Years 12 and 13).
- Three *Sursum Corda* scholarships are awarded to internal candidates from the Junior School as they progress into the Senior School in Year 7. These will be awarded as above, dependent upon academic and all-round contribution. On the completion of each Key Stage, the top 3 students for the relevant Key Stage will be awarded the *Sursum Corda* Scholarship

The value of each of the scholarships will be a fixed amount of €1000 per year and is subject to change. When school staff members decisions about applications for scholarships are related or closely connected to any candidate, they are obliged to disclose the conflict and withdraw from the process.

The rules and regulations for scholarships are subject to change from time to time at the recommendation of the school's management and ratification of the Board.

All scholarships awarded are deducted from students' fees. In the event that a student is eligible for a Government grant, any amount received over and above the payable school fees is payable to the School.

Failure to comply with any of the rules and regulations, or giving false information, will automatically result in the withdrawal of the scholarship.

## Applying and Awarding of Scholarships

	Type of Scholarship	How to apply?	How is it awarded?
External candidates	Academic (3)	<ul style="list-style-type: none"> <li>All students are automatically entered into consideration for an academic scholarship</li> </ul>	<ul style="list-style-type: none"> <li>On the basis of the entrance assessment</li> </ul>
Internal candidates	Academic (2)	<ul style="list-style-type: none"> <li>Parents of Year 6 students in the Junior school are invited to apply for an academic scholarship</li> <li>There is an administration fee of up to €50 for the administration of the internal academic scholarship assessment</li> </ul>	<ul style="list-style-type: none"> <li>On the basis of an online assessment carried out at the Junior school.</li> <li>Assesses reading comprehension, mathematical skills, non-verbal and verbal reasoning.</li> <li>All sections are individually timed and the assessment lasts for one hour</li> </ul>
	<i>Sursum Corda</i> (3)	<ul style="list-style-type: none"> <li>Parents of Year 6 students in the Junior school are invited to apply for the <i>Sursum Corda</i> scholarship</li> <li>The application includes a written personal statement from the student</li> </ul>	<ul style="list-style-type: none"> <li>By consideration of the following five criteria: <ul style="list-style-type: none"> <li>Academic skill and strategies for success</li> <li>Commitment to sports, music and/or drama</li> <li>Integrity and empathy for others</li> <li>Citizenship</li> <li>Community spirit and social support</li> </ul> </li> <li>The assessment is completed by the teachers at the Junior School</li> <li>There will be an interview with the Head Teacher as a part of the assessment</li> </ul>

More details about the entrance assessment process can be found in the Admissions Policy.

### Expectations of Scholars

Students who receive a scholarship are expected to fulfil the following criteria:

- They show outstanding ability and potential in academic studies (this includes the creative subjects and academic PE)
- Their conduct is excellent
- They act as role models to all other students
- They exceed expectations academically throughout their school career.
- They take part in the wider life of the Junior and Senior School, for example, volunteering for school events, taking part in extra-curricular activities and representing the school in competitions.

## Provision for Scholars

The School recognises the importance of the scholars in promoting high academic standards and in raising the achievement of the school as a whole.

The scholars will form an integral part of the Gifted and Talented programme of the school under the care of the GT coordinator. This programme is intended to extend and enrich the academic experience of its participants: the scholars and other gifted and talented students.

Through the GT programme the scholars will be allocated an academic mentor to support and challenge them.

In addition to participation in the GT programme, scholars will be expected to mentor other students throughout the Junior and Senior school, supporting them in their academic and pastoral concerns and building a sense of community within the academic life of the school. Appropriate training will be given to the scholars before they embark on mentorship to ensure that the relationship is a positive one for all concerned.

Scholars will also be expected to show initiative and find opportunities to enrich the academic life of the school, for example, running extra-curricular activities on an area of interest, blogging or vlogging for the school website, writing for a school journal.

Scholars are expected to take part in competitions as a part of a school team or individually on their area of interest, for example Model United Nations, Subject Olympiads, Pancyprian competitions.

The Junior and Senior School recognises that academic excellence may manifest in a general ability in all subject areas or a more specialised area of excellence across a single subject or several related subjects.

## Bursaries

### Introduction

The Junior and Senior School is committed to broadening access to the school by offering to eligible parents means-tested financial support and will ensure that funds are made available for Bursaries. Bursaries will only be awarded to existing students who meet the academic standards needed for entry to the School and are usually available for a short period of time (maximum three consecutive academic years).

Such support is known as a Bursary and may be awarded in the form of a discount of up to 50% on fees payable.

A Bursary is distinct from a Scholarship. Scholarships reward outstanding achievement in academic work (and extra-curricular activities in the case of the Sursum Corda Scholarship), however a Bursary is primarily a means-tested award, and a Scholarship is not.

An applicant can be awarded both a Bursary and a Scholarship but, together, they will not exceed 100% of fees payable.

Due to the limited financial resources of the School, not every eligible application for a Bursary will be successful.

Students are eligible to apply for a Bursary if the family's yearly gross income does not exceed €35,000. If the parents have two children, this limit is set at €40,000. If they have 3 it is set at €45,000 and 4 at €50,000 etc

### Applying for a Bursary

Applications for Bursaries can be made if all outstanding fees, penalties for the previous academic year and the Pre-payment for the following academic year have been settled by April 30<sup>th</sup> of that year. Bursaries are granted for one year only.

In evaluating an application, consideration will be given to the number of children from the same family attending the Junior & Senior School. Families who have children attending other private schools are not eligible to apply.

Applications must be accompanied by the following relevant supporting documents:

- Social Insurance Statement
- IR63A Certificate of Emoluments of last 3 years
- Two Pay slips (not more than 3 months old), copies each from Father and Mother or guardian.
- Parent's/Guardian's tax return for the last 3 years
- Formal Declaration of any / all Immovable Property from land registry (not more than 3 months' old)
- Income statement from portfolio valuation for investments
- Social / Welfare benefits statements for the year
- Rent agreement if applicable

The School has the right to request any other documentation as it sees fit depending on the documentation and background as presented in each application

The School also reserves the right to call any parent applicant for interview should it be deemed necessary.

### **Conditions of the Bursary**

All bursaries are awarded at the discretion of the Finance Committee, and their decision will be ratified by the Board of Governors. When the Finance Committee or Board of Governors are making decisions about applications for bursaries, any member of these bodies should disclose and withdraw from the meeting if they are related or have a close connection to the applicant and they consider there to be a conflict of interest.

The regulations are subject to change from time to time at the discretion of the Finance Committee and ratified by the Board of Governors. The Board of Governors reserves the right to make such changes without prior notification.

Bursaries awarded may range between 10%-50% of annual tuition fees. All bursaries awarded are deducted from students' fees.

Decisions will be made based on the financial situation of the family but also on the impact that leaving the school would have on their child and his/her academic future.

Failure to comply with any of the rules and regulations, or giving false information, will automatically result in the withdrawal of the bursary without prior notice.

All bursary awards are subject to annual review of parental financial circumstances and the academic progress and behaviour of the child. The awards may be varied up or down depending on parental circumstances or even withdrawn.

### **Confidentiality of data**

The School respects the confidentiality of bursary awards and so will not disclose the names of those students who have been awarded bursaries. Recipients and their families are expected to do the same. Failure to adhere to confidentiality results in the withdrawal of the assistance.

Upon the award of a scholarship or a bursary, the pupil will cease to be eligible for any other concessions or discounts to the tuition fees.

Awarded Scholarships and Bursaries are subject to the availability of funds and the School Management together with the Board of Governors have absolute discretion to remove any scholarship or bursary awarded.

### **Children of Staff members and Board of Governors**

Children of staff members and Board of Governors members are allowed to apply for academic scholarships. As staff members receive a fee remittance their children are not eligible for the financial reward of the scholarship but are eligible for the recognition and provision should their academic

results or extracurricular activities merit it. Children of Board members are eligible for the financial reward and the provision of the scholarships.

Staff members and Board of Governors members are also eligible to apply for Bursaries for their children based on the above-mentioned financial conditions without prejudice.

**These rules and regulations apply from September 2024**