

After School Club - Supervision Staff

Job Analysis

The Junior and Senior School, is looking to hire enthusiastic, hardworking individuals in the positions of **After School Club - Supervision Staff** for the Academic year 2022 – 2023 onwards, for the Junior School site.

The Junior School comprises of an enthusiastic, committed, and energetic team of teachers who offer our students the opportunity to develop through high-quality teaching, become confident, critical and independent thinkers.

Duties and Responsibilities

The duties and responsibilities outlined below, are examples of a successful candidate. However, these are not to be construed as exclusive or all-inclusive.

- Supervise and monitor children from ages 3 – 11
- Follow safeguarding rules and ensure the safety of all children in all times
- Supervise children and ensure their safety, development, growth, skill achievement, and general well-being
- Interact and engage the students with their academic studies and homework (Y1 onwards).
- Keep children busy by following a well-structured program of different activities
- Support and help students with a range of abilities
- Mediate any children’s disputes
- Report any incidents that occur swiftly to the head of Supervision

Requirements

- Be able to communicate effectively within a team
- Be a positive, kind, and caring teacher
- Good behaviour management skills
- Excellent knowledge of English language both verbal and written
- Degree in educational field will be considered as an advantage

Working Arrangements

We are welcoming expression of interest for a duration of either three (3) or five (5) working days per week and for working hours either between 13:00 to 15:30 or 13:00 to 16:30.

Applications

All applications will be treated with the strictest confidentiality. Interested applicants should send an e-mail to careers@tjss.ac.cy quoting “**After School Club-2022**”.

The Junior and Senior School is committed to the safeguarding and protection of children and young people. Any offer of employment will be subject to satisfactory references and appropriate criminal records checks. Questions regarding safeguarding of children and young people will be asked during interview.