

Summer School Camp Team

Job Analysis

The **Junior and Senior School**, is looking to hire enthusiastic, hardworking individuals in the positions of **2022 Summer School Camp Team** for the 2022 Summer School Camp that will run from the 27th of June to the 22nd of July 2022.

Duties and Responsibilities

The duties and responsibilities outlined in the detailed Job Description, are examples of a successful candidate. However, these are not to be construed as exclusive or all-inclusive.

Requirements

- Be able to communicate effectively within a team
- Be a positive, kind, and caring person
- Good behaviour management skills
- Previous experience working with children especially within an English speaking environment (ie Early Years teachers, Primary Education teachers, Music teachers, PE teachers and other).

Location

We are welcoming expression of interest for both Junior and Senior School sites.

Remuneration

A competitive remuneration package will be offered to the successful candidates.

Applications

All applications will be treated with the strictest confidentiality. Interested applicants should send their CV to careers@tjss.ac.cy quoting "Summer School Teacher/05.2022", until the **15 May 2022**.

Job Description

Position: Summer School Camp Team

Purpose of this post

The **Summer School Team** is responsible for implementing summer school programs (including but not limited to activities, beverage arrangements, safeguarding of kids etc.) to support both enrichment and remedial learning for students. We aim to give students an educational, culturally enriching and memorable summer experience in a safe and supervised setting

Duties & Responsibilities

Summer School ethos

- Be punctual, arrive at school on time
- Be kind, understanding and compassionate with children
- Share ideas, be collaborative
- Engage in activities with the children
- Be mindful and respectful of resources, working space and colleagues
- Act as a positive role model and leader always
- Be flexible, adaptable, enthusiastic and a team player
- Participate in staff meetings as requested

Health and Safety

- Ensure children are always safe, follow the health and safety policy as well as safeguarding.
- Have good communication and coordination with the nurse and camp leader
- Ensure that assigned groups of children are always supervised
- Be vigilant and report any unsafe environment or hazards
- Ensure pick up card is presented before dismissing children
- Ensure to record any accidents or incidents in the logbook and fill in all information Requested
- Be aware of any allergies or children's special needs

Day-to-day responsibilities

- Set standards and norms of good practice and deal with any problems swiftly, fairly and appropriately. Inform camp leader immediately of anything that occurs.
- Be reliable and able to build good relationships with the children.
- Set up activities, maintain equipment and be organized.
- Collect all items left behind in the lost and found area assigned.
- Ensure camping site is clean and that campers don't litter recreational areas or nature.

This list includes the main duties and responsibilities of the above-mentioned position; however, it is not exhaustive. Once you have been assigned your job position a more detailed job description will be given to you.