

Greek Teacher (Maternity Cover)

Job Analysis

The Junior and Senior School, is looking to hire an enthusiastic, hardworking individual in the position of **Greek Teacher (Maternity Cover)** for the period **September 2023** until **December 2023**.

The Greek Department is one of the core departments at The Senior School and plays a vital role in the development of the students. The biggest asset of the Department is the strong team of teachers, with years of professional experience, dedicated to inspiring students and helping them develop the necessary skills required to thrive both inside and outside the classroom.

Duties and Responsibilities

The duties and responsibilities outlined in the detailed Job Description, are examples of a successful candidate. However, these are not to be construed as exclusive or all-inclusive.

Requirements

- KYSATS recognized Degree in specific subject
- Be able to communicate effectively within a team
- Be a positive, kind, and caring person
- Good behaviour management skills

Location

We are welcoming expression of interest for the **Senior School site**.

Remuneration

A competitive remuneration package will be offered to the successful candidate, according to qualifications and experience.

Applications

All applications will be treated with the strictest confidentiality. Interested applicants should send their CV to careers@tjss.ac.cy quoting "Greek Teacher (MC)/02.2023".

The Junior and Senior School is committed to the safeguarding and protection of children and young people. Any offer of employment will be subject to satisfactory references and appropriate criminal records checks. Questions regarding safeguarding of children and young people will be asked during interview.

Job Description

Position: Greek Teacher

Duties & Responsibilities

Learning and Teaching

- Planning and preparing stimulating, challenging, enjoyable learning opportunities which take into regard the curriculum of the school and the individual abilities of the pupils in the class
- Consistently teaching at a high level to ensure pupils' learning is challenging and progressing
- Whenever possible, giving immediate oral or written feedback to pupils about their learning so that they know how to improve
- Assessing, recording, and reporting on the development, progress, and attainment of pupils
- Checking on the academic progress of individual pupils on a regular basis
- Differentiating teaching materials so that tasks and expectations are appropriate and support and challenge pupils whatever their levels of ability
- Ensuring that all records and data collection are kept up to date and that information is passed onto Subject Leaders and the Head Teacher in a timely manner
- Communicating and consulting with the parents or carers of pupils about their child's progress in all areas
- Communicating and consulting with specialist teachers when required
- Communicating and co-operating with agencies outside the school as appropriate.
- Working as part of a team to plan collaborative schemes of work and learning plans for pupils in their particular year group

Discipline

- Providing guidance and advice to pupils on their social and emotional development
- Maintaining high standards of behaviour in all learning situations; being aware of the School's Behavioural Policy and procedures
- Maintaining a high standard of pupil behaviour in the playground and common areas, being alert and proactive and inform and liaise with class teachers when appropriate

Professional Development

- Reviewing on an ongoing basis, teaching methods and programmes of work
- Participating in arrangements for professional development which support the development of the whole School and the individual
- Participating in meetings at the school which relate to the curriculum, administration, or organisation

Non limiting clause

This job description is not intended to be a complete or limiting description of the tasks or responsibilities that the post holder may reasonably be requested to undertake. The job description may be changed to meet new demands or circumstances and following consultations between the post holder and the Headteacher/Principal.